Report to Economic and Environmental Wellbeing Scrutiny & Policy Development Committee
30th September 2015

Report of:	Policy & Improvement Officer

Subject:	Work Programme 2015/16

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A proposed work programme is attached at appendix 1 for the Committee's consideration and discussion.

The proposed work programme aims to focus on a small number of issues, in depth. This means that the Committee will need to prioritise which issues will be included on formal meeting agendas. In doing this, the Committee may wish to reflect on the prioritisation principles attached at appendix 2 to ensure that scrutiny activity is focussed where it can add most value.

Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from members, the Committee can request written briefings or presentations outside of formal scrutiny meeting time.

The Scrutiny Committee is being asked to:

- Comment on the proposed work programme
- Identify priorities for inclusion on agendas
- Identify items for written briefings

Economic and Environmental Wellbeing Scrutiny & Policy Development Committee
Draft Work Programme 2015-16

Please note: the draft work programme is a live document and so is subject to change.

Potential Item	Rationale	Date
House Building Task Group	This was the Committee's Task Group for 2014/15. This item is the report back from the Cabinet Member and officers which Cabinet agreed at its June meeting to do this as soon as possible after the summer.	October 2015
Future Role of City Centre	Follow up to the Committee's discussion in October 2014.	
Sheffield's International Economic Commission	April 2015: the Committee should (A) monitor the developments of Sheffield's International Economic Commission and (B) give consideration to (1) establishing a Task Group during 2015/16 to scrutinise the proposals in respect of the Commission.	
Broadband and economic development	Suggested as single topic meeting by the 2014/15 Committee.	
Written briefings (without agenda time)		
Streets Ahead	Committee requested an update following discussion of the Streets Ahead Action Plan on Street Lighting in July 2014.	October 2015
Air Quality	Follow up to the Committee's discussion in February 2015.	
Cycling Inquiry Progress	To update the Committee on implementation. In July 2014 the Committee asked for an update on progress in one year's time.	

Modernisation of Cabinet Highways Committee - review of new arrangements	The Committee requested at its April 2013 meeting that a review of the new arrangements be undertaken following implementation.	
Proposed to include within other items		
Rural broadband	The Committee has had written and verbal updates on this topic following the discussion in April 2013. It is proposed to incorporate this item in to the potential item on 'Broadband and economic development.'	

The Committee's meeting dates are:

- 5.00pm Wednesday 21st, October 2015
- 5.00pm Wednesday 16th, December 2015
- 5.00pm Wednesday 17th, February 2016
- 5.00pm Wednesday 16th, March 2016

Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **Public Interest**
  The concerns of local people should influence the issues chosen for scrutiny;

- **Ability to Change / Impact**
  Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;

- **Performance**
  Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;

- **Extent**
  Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);

- **Replication / other approaches**
  Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

Other influencing factors

- **Cross-party -** There is the potential to reach cross-party agreement on a report and recommendations.

- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome